## HABITAT COMMUNITY DEVELOPMENT DISTRICT



## DECEMBER 17, 2019 BOARD OF SUPERVISORS MEETING AGENDA PACKET



3820 COLONIAL BLVD, SUITE 101 | FORT MYERS, FL 33966 | 239-690-7100

#### HABITAT COMMUNITY DEVELOPMENT DISTRICT

PREMIER DISTRICT MANAGEMENT 3820 Colonial Boulevard - Suite 101 • Fort Myers • FL 33966 Phone (239) 690-7100 • Fax (239) 214-6074

Board of Supervisors Habitat CDD

December 10, 2019

Dear Supervisors,

The regular meeting of the Habitat CDD Board of Supervisors will be held on December 17, 2019 at 4 PM, at the Bella Terra Clubhouse on 20070 Bella Terra Blvd. in Estero, Florida. The Agenda is included in section three and some points of interest are as follows:

- As per usual, enclosed are the Regular Meeting Minutes from the November 19 meeting, the Field Report for December, the Financials for November, and a link to the Estero Development Reports
- More discussion ADA Sidewalk Ramps
- There will be updates on the Water Control Structure EE1 repairs, Preserve Encroachment Cutbacks, and Community Lighting
- The Engineer will update on the Swale behind 21027 Torre del Lago, Road and Gate Access to Barletta Lane Entry, and the SFWMD Water Structure Permit Application Certification
- Enclosed is an article comparing business-use of MS Office 365 and Google G-Suites for email

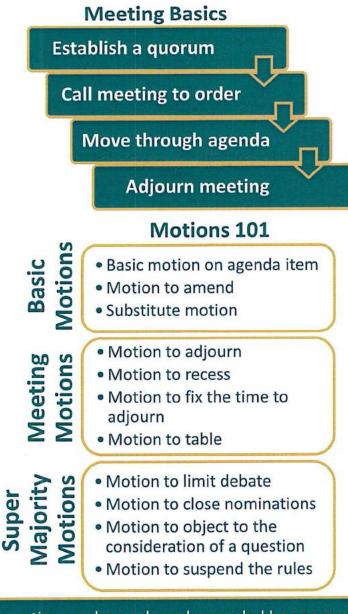
Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for January 21 ,2020.** If there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully,

Calvin Teague District Manager

## Simple Parliamentary Procedures Cheat Sheet

(Adapted from Rosenberg's Rules of Order: Simple Parliamentary Procedures for the 21st Century)



#### A motion can be made and seconded by any member.

## Agenda Item Discussions

- 1. Announce Agenda Item: Chair clearly states agenda item number and subject.
- 2. Reports and Recommendations: Relevant speaker gives report and provides recommendations.
- 3. Questions and Answers: Technical questions from members are asked and addressed.
- 4. Public Comment: Chair allows public comment and input under the terms of the Board's policy for such comment.
- 5. Motions and Action Items:
  - a. Motions Introduced: Chair invites motion from body, and announces name of member introducing motion.
  - **b.** Seconds: If motion is seconded, Chair announces name of seconding member.
  - c. Motions Clarified: Seconded motion is clarified by maker of motion, Chair, or secretary/clerk.
  - d. Amendments and Substitutions: Other members may propose amended or substitute motions.
  - e. Discussion and Vote: Members discuss motion. Chair announces that vote will occur. Members vote on the last motion on the floor (a substitute motion) first, and if that does not pass, vote on the next-to-last motion, and so on.
  - f. Ayes and Nays: Chair takes vote by asking for "ayes," "nays," or "abstentions." Unless super majority required, simple majority determines whether motion passes.
  - g. Results and Actions: Chair announces result of vote and action the body has taken. Names of dissenters should be announced as well. Example: "The motion passes by a vote of 3-2, with Smith and Jones dissenting. We have passed the motion requiring 10 days' notice for all future meetings of this governing body."
  - Repeat: Begin process again with next agenda item.

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## Habitat CDD Meeting Agenda December 17, 2019 at 4:00 PM

- 1. Call to Order and Roll Call
- 2. Pledge of Allegiance
- 3. Parliamentary Procedures
- 4. Approval of the Agenda
- 5. Audience Comments on Agenda items
- 6. Approval of Meeting Minutes
  - A. Regular Meeting Minutes from November 19, 2019
- 7. Staff Reports
  - A. Irrigation Contractor
  - B. Lake Management
    - i. Pond Watch Volunteer
  - C. District Manager
    - i. ADA Website Update
    - ii. FEMA update
  - D. Field Manager
    - i. Field Report December 2019
    - ii. Project updates
      - a. Community Lighting Update
      - b. Preserve Encroachment Cutbacks Update
      - c. Water Control Structure EE1 Repairs Update
    - iii. Concern/Complaint Log
  - E. Attorney
  - F. Engineer
    - i. Swale behind 21027 Torre del Lago Update
    - ii. SFWMD Water Structure Permit Application Certifications
    - iii. Road and Gate Access to Barletta Lane Entry for Condos (HOA)
- 8. Discussion/Action Items
  - A. CDD Assets Painting
  - B. ADA Sidewalk Ramps
  - C. 5G Small Cell Towers
  - D. E-Mail MS Office 365 vs. Google G-Suites Comparison
- 9. Financials
  - A. Report for month ending November 30, 2019
- 10. Communications
  - A. Estero Council of Community Leaders: Estero Development Report
    - i. <u>https://esterotoday.com/research-and-reports/</u>
- 11. Supervisors Requests
- 12. Audience Comments
- 13. Adjournment Next Meeting: January 21, 2020 at 4:00 PM

1 2 3		ORAFT OF MEETING								
4 5 6	The following is a summary of the actions taken at the Habitat Community Development District (CDD) Board of Supervisors meeting.									
7 8 9	HABITAT COMMUNITY DEVELOPMENT DISTRICT									
10 11 12 13	The regular meeting of the Board of Supervisors of Habitat CDD was held on November 19, 2019 at 4:00 p.m. in the Bella Terra Clubhouse at 20070 Bella Terra Boulevard in Estero, Florida.									
13 14	Present and constituting a quoru	im were:								
15										
16	Mark Novitski	Chairman								
17	Larry Roth	Vice Chairman								
18	Linda Gibson	Assistant Secretary								
19 20	Jenny Licht	Assistant Secretary Assistant Secretary								
20 21	Joe Napolitano	Assistant Secretary								
22	Also present were:									
22	Also present were.									
23 24	Cal Teague	District Manager								
24	Charlie Krebs	District Engineer								
26	Chris Dudak	Assistant to the District Manager								
27	Residents	, loolotant to the Blothot Manager								
28										
29	FIRST ORDER OF BUSINESS	Call to Order and Roll Call								
30										
31	The meeting was called to order and	the District Manager called roll. All Supervisors								
32		g were the District Engineer Charlie Krebs and the								
33	Assistant to the District Manager Chris Dudak	•								
34	-									
35	SECOND ORDER OF BUSINESS	Pledge of Allegiance								
36										
37	After reciting the Pledge of Allegiance,	the next Order of Business followed.								
38										
39	THIRD ORDER OF BUSINESS	Approval of the Agenda								
40										
41	The Agenda was approved as present	ed.								
42										
43	On MOTION by Sup	ervisor Napolitano,								
44	seconded by Vice Chairm									
45	favor, the Agenda was app	roved as presented.								
46										
47										
48										

49 50	FOURTH ORDER OF BUSINESS	Audience Comments on Agenda Items
51 52	There being none, the next Order of B	usiness followed.
53		
54 55	FIFTH ORDER OF BUSINESS	Approval of Meeting Minutes
56	A. Regular Meeting Minutes from Oc	tober 15, 2019
57	A Regular meeting minutes from 66	
58	The Meeting Minutes were presented and	the second sentence under section 9. B. was
59		n estimate for a double light pole to be placed
60	in this area and inside the shelter which wa	
61		
62	On MOTION by Supervis	sor Napolitano,
63	seconded by Supervisor Licht,	with all in favor,
64	the Regular Meeting Minutes f	rom October 15,
65	2019 were approved as amend	ed.
66		
67	SIXTH ORDER OF BUSINESS	Staff Reports
68		
69	A. Irrigation Contractor	
70		
71		hing was running fine and there had been no
72	service calls in over four weeks.	
73		
74	B. Lake Management	
75		
76	i. Pond Watch Volunteer Com	nitment Information
77		
78	•	gram was distributed for Chairman Novitski to
79	write the newsletter article asking for	or a volunteer.
80	C District Manager	
81 82	C. District Manager	
82	i. ADA Website Update	
83 84	i. ADA website opuate	
85	The District Manager updated th	ne Board on the website
85 86	The District Manager updated in	le board on the website.
87	ii. FEMA Update	
88		
89	The District Manager distribute	ed a summary sheet of items included in
90		that a final determination on the claim is
91	expected by March.	
92		
93		
94 05		
95 96		
50		

97 08	D. Field Manager
98 99	i. Field Report November 2019
100	1. Tield Report November 2015
100	The Field Report was presented with comments as follows:
101	The field Report was presented with comments as follows.
103	<ul> <li>New solar markers have been installed at the cobble stone crosswalk and</li> </ul>
104	at the Barletta Lane crosswalk. The Field Manager is going to monitor
105	them for another month and if all the units are still working, he'll install the
106	remaining eleven he has in inventory.
107	• A proposal from Solitude Lake Management was presented to replace the
108	compressors on Lakes 5 and 15, which was approved.
109	
110	On MOTION by Vice Chairman Roth,
111	seconded by Supervisor Licht, with all in
112	favor, the proposal from Solitude Lake
113	Management is approved for \$6,708.21.
114	
115	• The tow away sign at the front entrance is scheduled to have a new
116	decorative sign post.
117	• The damaged bollard light at the clock tower is being replaced by the
118	Field Manager.
119	<ul> <li>Supervisor Licht expressed concern over the use of the chemical Round</li> </ul>
120	Up for vegetation control. The Board asked if there was a good alternative
121	to this chemical.
122	<ul> <li>The Board requested a copy of the map which reflects all aerators and</li> </ul>
123	fountains.
124	
125	ii. Project Updates
126	
127	a. Community Lighting Update
128	
129	The last correspondence with The Village of Estero was on October
130	twenty fourth when they asked who the contact person for this project
131	would be. Chairman Novitski relayed the message from The Village of
132	Estero that it will be FPL who is responsible for any issues regarding the
133	changing out of the old heads.
134	h. Come Drive No. Outlet Sime
135	b. Serre Drive No Outlet Sign
136	
137	It was reported that this sign has been moved.
138	
139	c. Annual Concrete Pressure Cleaning Update
140	
141	It was reported that this project is complete.
142	
143	
144	

145	d. Preserve Encroachment Cutbacks Update
145	
147	It was reported that this project started yesterday.
148	
149	iii. Concern/Complaint Log
150	
151	Reviewed with no questions or comments.
152	
153	E. Attorney
154	
155	i. Cul-de-sac Agreement Amendment
156	
157	The amendments were approved and Chairman Novitski was authorized to sign
158	them.
159	
160	On MOTION by Vice Chairman Roth,
161 162	seconded by Supervisor Gibson, with all in favor, the cul-de-sac agreements
162	were approved.
164	were approved.
164 165	ii. Easement Request for HOA
166	II. Lasement request for HOA
167	The easement agreement was reviewed and approved contingent upon the
168	District Engineer completing the legal description of the easement.
169	
170	On MOTION by Supervisor
171	Napolitano, seconded by Vice
172	Chairman Roth, with all in favor, the
173	easement agreement was approved
174	contingent upon the District Engineer
175	completing the legal description of the
176	easement.
177	
178	F. Engineer
179	i. Water Control Structure EE1
180	
181 182	The District Engineer had concerns if the repair proposal from Conidaris included
182	fill dirt for the erosion around the structure. The Field Manager spoke to the
183	contractor and was assured that this was included and therefore the Board
184	approved the repairs as submitted.
185	
180	On MOTION by Supervisor
187 188	On MOTION by Supervisor Napolitano, seconded by Supervisor
188	Licht, with all in favor, the Board
190	approved the repairs for a not to
191	exceed amount of \$16,950.
192	

194       The District Engineer is waiting for a rain event to see where the problems reside 195         195       iii. SFWMD Water Structure Permit Application Certification         197       11. SFWMD Water Structure Permit Application Certification         198       iii. SFWMD Water Structure Permit Application Certification         199       The District Engineer got historical background from the former District Engineer (Banks Engineering). With this information he is completing a document that will be the exhibit submitted to SFWMD to identify what needs to be addressed for compliance.         206       SEVENTH ORDER OF BUSINESS       Discussion/Action Items         207       A. Rubber Tree Ring Options         208       After brief discussion, the Board agreed to table this agenda item until the next Board meeting.         211       B. Road and Gate Access to Barletta Lane Entry for Condos (HOA)         213       No proposal was presented. Therefore, the Board requested a letter to be sent reminding them that they will need to present their plans to the CDD for approval.         216       C. Fountain Maintenance Price Increase         217       On MOTION by Supervisor Gibson, seconded by Supervisor Napolitano, with all in favor, the Board approved the fountain maintenance price increase as a firm price for the next 12 months.         223       D. Cobblestone Crosswalk Option Proposals         224       In order to slow traffic down and have vehicles stop for pedestrians, several options
196       in the swale.         197       iii. SFWMD Water Structure Permit Application Certification         198       iii. SFWMD Water Structure Permit Application Certification         199       The District Engineer got historical background from the former District Engineer         200       The District Engineer got historical background from the former District Engineer         201       (Banks Engineering). With this information he is completing a document that will         202       be the exhibit submitted to SFWMD to identify what needs to be addressed for         203       compliance.         204       SEVENTH ORDER OF BUSINESS         205       SEVENTH ORDER OF BUSINESS         206       A. Rubber Tree Ring Options         207       A. Rubber Tree Ring Options         208       After brief discussion, the Board agreed to table this agenda item until the next Board meeting.         211       B. Road and Gate Access to Barletta Lane Entry for Condos (HOA)         213       No proposal was presented. Therefore, the Board requested a letter to be sent reminding them that they will need to present their plans to the CDD for approval.         216       C. Fountain Maintenance Price Increase         218       Approved with the understanding that this is a firm price for the next 12 months.         220       On MOTION by Supervisor Gibson, seconded         2
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<ul> <li>Approved with the understanding that this is a firm price for the next 12 months.</li> <li>On MOTION by Supervisor Gibson, seconded</li> <li>by Supervisor Napolitano, with all in favor, the</li> <li>Board approved the fountain maintenance price</li> <li>increase as a firm price for the next 12 months.</li> <li>D. Cobblestone Crosswalk Option Proposals</li> </ul>
220221222223223224225225226227D. Cobblestone Crosswalk Option Proposals
<ul> <li>On MOTION by Supervisor Gibson, seconded</li> <li>by Supervisor Napolitano, with all in favor, the</li> <li>Board approved the fountain maintenance price</li> <li>increase as a firm price for the next 12 months.</li> <li>D. Cobblestone Crosswalk Option Proposals</li> </ul>
222by Supervisor Napolitano, with all in favor, the Board approved the fountain maintenance price increase as a firm price for the next 12 months.225226227D. Cobblestone Crosswalk Option Proposals227
223       Board approved the fountain maintenance price increase as a firm price for the next 12 months.         225       D. Cobblestone Crosswalk Option Proposals         227       227
<ul> <li>increase as a firm price for the next 12 months.</li> <li>D. Cobblestone Crosswalk Option Proposals</li> </ul>
<ul> <li>D. Cobblestone Crosswalk Option Proposals</li> </ul>
<ul> <li>D. Cobblestone Crosswalk Option Proposals</li> <li>227</li> </ul>
227
In order to slow traffic down and have vehicles stop for pedestrians, several options
229 were presented for Board consideration. One option was for D&G to install rumble strips
230 on both sides of the cobblestone crosswalk for \$3,890. D&G provided an aerial image
showing the approximate layout of the strips. Another option was from Conidaris
Builders to raise up the cobblestone pavers by an inch to create a bump for \$3,995.
Another option is for an electronic warning light system; however, an estimate has not
234 yet been provided for this option. After brief discussion, the Board decided to table this
<ul><li>issue until after the HOA completes a major landscaping project.</li></ul>
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E. Bus Stop Light Proposal

The Board discussed this safety issue and reviewed a proposal from West Coast Electrical to install two lights in front of the bus stop. It was decided that this was a HOA issue and it was requested that a letter be sent to the HOA explaining the Boards decision.

#### F. CDD Assets Painting

The Field Manager will have an update on this project for next month's meeting.

#### 252 G. ADA Sidewalk Ramps

The Field Manager had reported at last month's meeting that the concrete bumps at crosswalks are no longer ADA compliant. Therefore, the only options nowadays are mats or bricks with bumps. There are currently six sidewalk ramps that don't have ADA mats. The Board asked the Field Manager to get prices to paint them and requested they be white to avoid fading.

#### H. Weather Station

Chairman Novitski asked if a weather station was necessary to verify weather conditions for resident complaints. Supervisor Napolitano suggested that the Board use the Fire Station's weather report which includes rain event readings and the Board agreed this was a good idea.

#### 267 I. 5G Small Cell Tower

This was discussed and the Board appeared to be interested at this time. Vice Chairman Roth and the Assistant to the District Manager will further research this agenda item and report back at the January meeting with more information.

#### J. Board Follow Up

Supervisor Licht felt that all the Board members need to take more time to research issues before making a decision that impacts the community, for example the speed hump project.

#### 279 EIGHTH ORDER OF BUSINESS

#### Financials

#### A. Report for month ending October 31, 2019

The financial statements were presented and accepted.

284	
285	On MOTION by Vice Chairman Roth,
286	seconded by Supervisor Gibson, with
287	all in favor, the financials were
288	accepted as presented.
289	

NINTH ORDER OF	BUSINESS	Communications
A. Estero Co	ouncil of Community	Leaders: Estero Development Report
i. http:	s://esterotoday.com/	research-and-reports/
Deview		
Review	ed with no comments.	
TENTH ORDER OF	DUCINECO	Superviser's Pequests
IENIH ORDER OF	DUSINE35	Supervisor's Requests
Supervisor Lie	ht acked if the newers or	ould be removed or replaced in the area where th
	e is currently concentrati	
		ng on.
Vice Chairmar	n Roth asked if the Dist	trict Engineer will be working on a five-year ro
		responded by saying that his staff will work on the
plan.	Ŭ	. , , , , ,
ELEVENTH ORDER	R OF BUSINESS	Audience Comments
Comments were made	e on the following topics	
Tama Dal La	we had a find and	Della Tama Dhail has Eisse hashes that a
	go, Irsina, Adore and visibility for vehicular tra	Bella Terra Blvd. has Ficus bushes that a
•	•	ses and as such they asked how they can g
	t next time there is a hur	
reinibulsemen		noune.
TWELFTH ORDER	OF BUSINESS	Adjournment
<del>.</del>		
•	o further Orders of Bus	siness, Chairman Novitski adjourned the meeti
at 5:29 p.m.		
Next Meeting: Dec	ember 17, 2019 at 4:0	10 p.m.
Toxt mooting. Dect	5111501 17, 2010 at 7.0	
	t Secretary	Chairman/Vice Chairman



# HABITAT CDD

### FIELD MANAGEMENT REPORT FOR DECEMBER 2019

## Habitat CDD

#### <u>Community Field Services – Field Management Report</u> Site Inspection on 12/02/2019

#### 1. Lake Management:

- **a.** Lake Maintenance: Lake conditions were overall in good shape this month. Most of the shoreline weeds have been treated, algae is very minimal, and the water levels are average for this time of year. Additional lake management details are below.
- **b.** Dissolved Oxygen (DO) Tests: The next tests are scheduled for January 2020.
- c. Littoral Plants: No new concerns observed this month.
- d. Shoreline Weeds: Weed issues this month included:
  - **i.** Torpedo grass present in Lakes: 1-4, 6-8, 10-12, 15, 22 & 26. Low presence.
  - ii. Alligator Weed in Lakes: 9. Very low presence.
  - iii. Climbing Hemp Vine present in Lakes: 2 & 10. Low presence. Lakes: 9 & 26. Medium presence.
  - iv. Cattails in Lake 4. Low presence.



#### e. Submerged Weeds:

- i. Baby Tears in Lakes: 4, 8 & 10. Low presence.
- **ii.** Chara in Lakes: 16 & 17. Medium presence.
- f. Algae: Algae concerns observed this month included:
  - i. Planktonic algae: No concerns present.
  - ii. Filamentous algae: Lakes 4 & 22. Very low density.

- g. Fish: No issues observed this month.
- h. Trash: Minimal trash was observed this month.
- i. Lake Aeration: The following issues / updates were noted during this inspection.
  - i. No new aerator issues were observed this month.
  - **ii.** Lake 5: Compressor unit is currently down and is in the process of being replaced by Solitude.
  - **iii.** Lake 15: Compressor unit is operational but is also in the process of being replaced by Solitude.
  - iv. We're continuing to label all the circuit panels for the aerator units.

#### j. Shoreline Landscaping:

- i. We came across a dead tree on the east end of Lake 24. We'll have our maintenance technician remove it.
- **ii.** Several large palm fronds were found in Lake 9. We'll have them removed by our maintenance technician.
- **iii.** Two cypress trees are dead on Lake 6. We'll have them removed by our maintenance technician.



k. Lake Bank Erosion: No new concerns observed this month.

#### 2. Preserves:

**a.** Grass is already growing back in where Aquatic Weed Control (AWC) over sprayed the preserve edge behind 21854 Bella Terra Blvd. We spoke to AWC about this and they are willing to replace the sod if needed but for now we'll continue to monitor the area. The next maintenance event is anticipated for April 2020. Pictures are on the following page.



- **b.** Banana trees, which are a nuisance plant, were observed growing on the preserve edge behind the homes mentioned below. These trees will be cut down by our maintenance technician.
  - i. 20397 Torre Del Lago
  - ii. 20557 Torre Del Lago
  - iii. 20564 Ardore Lane



**c.** A small Brazilian pepper tree was observed growing along the edge of the preserve behind 13586 Messino Court. Also, behind this address a pine tree has fallen and part of it has come out of the preserve and needs to be cut back. We'll have our technician remove the pepper tree and cut back the pine tree.



d. Preserve Markers: We currently have 10 preserve markers in stock.

e. Estate has been cutting back the encroaching preserve vegetation and so far, the cutbacks are looking pretty good except that we noticed that a lot of cut vegetation has been left in the preserve along Torre Del Lago. We're going to follow up with Charlie on this to ensure that these branches and logs are removed.



f. Bat Boxes: No concerns observed this month.

#### 3. Roadways:

- **a.** Asphalt: No new concerns were observed this month.
- **b. Potholes:** Several little potholes were observed forming on Velino Lane next to the Bella Terra Blvd. round-a-bout. We'll have these filled in by our maintenance technician.



**c. Curbing / Storm Water Gutters / Speed Humps:** Tincher Concrete hasn't completed the storm water gutter repairs in front of 20499 Torre Del Lago yet. We'll contact them to see what the delay is.

#### d. Street Signage:

**i.** Lykins Signtek is currently in the process of replacing the u-channel signpost for the Tow Away sign on Bella Terra Blvd. with a decorative one.

- **ii.** We were informed that the homeowner at 21548 Belvedere Lane had installed Christmas lights on the Bella Terra Blvd / Belvedere Lane signpost. During this inspection we saw the homeowner outside and informed him that the lights need to be taken down. He was also informed that a letter was being sent to him from the District Manager.
- **iii.** Two blue fire hydrant markers were observed missing on Bella Terra Blvd just past the clubhouse entrance. Another marker was observed missing on Messino Court. We'll put down new ones.
- **iv.** Fading Stop Signs: Currently on: Larino Loop, Lesina Ct, Cleto Drive (South), Troia (North) & Barletta Lane (North). Now that we have 5 stop signs, we'll go ahead and place a sign order.



- e. Roadway Landscaping: All plants that Moore's landscaping installed around the Bella Terra Blvd. signposts appear to be doing well.
- **f. Roadway Cul-De-Sacs:** No new concerns observed with the cul-de-sacs this month.
- **g.** Roadway Lighting: The new solar markers at the cobble stone crosswalk and at the Barletta Lane crosswalk were tested and all 6 of them are still working. We'll test them again next month and if all 6 are still functioning we'll put down the remaining 11 markers we have in stock.



**h.** Solar Lights: No new concerns observed this month. We're still waiting for Solar Illuminations to get a resupply on batteries. Once they have what we need in stock, we'll purchase two for the solar light on Bella Terra Blvd next to the entrance of Torre Del Lago.

#### i. Street Lights:

- i. The destroyed bollard on the east side of the clock tower is scheduled to be replaced by West Coast Electrical on 12/04/19.
- **ii.** It appears that FPL has installed a new light pole on the second round-about close to Lake 7. This was one of the locations that lost a light pole during Hurricane Irma. The pole looks as if it's still being installed as there's an exposed electrical line at the bottom of the pole. We'll monitor this.



**j.** Roadway Sweeping: Roadway gutters are swept by a street sweeper in February, April, June, August, October & December.

#### 4. Sidewalks:

- **a.** We came across two holes in the sidewalk on Bella Terra Blvd. just past Cleto Drive and before Pump Station 5. This is a potential safety hazard, so we'll have our maintenance technician fill them in with concrete filler.
- **b.** Premier Pressure Washing has completed pressure cleaning the sidewalks, curbs and gutters along the CDD roadways. They missed a small section of sidewalk that leads into Barletta Lane which they have already been informed of and will be returning as soon as possible to clean it. All other areas came out very well.

Hole in Sidewalk on BT Blvd.



#### Section of Dirty Sidewalk to Clean



#### 5. Storm Drainage System:

**a.** Catch Basins: No major concerns observed this month, only a few plastic items were found floating within some of the roadway basins.

#### b. Water Control Structures (WCS):

- **i.** Conidaris Builders is scheduled to begin the repairs to WCS EE1 later this week. The project is estimated to take 1 week to complete.
- **ii.** We'll be conducting the semi-annual vegetation maintenance to all of the storm water structures later this month. Encroaching vegetation around all the structures will be cut back and removed.



- c. Culverts: No concerns observed this month.
- **d. Drain Pipes:** Silt is accumulating in the pipe ends that are connected to WCS 783-116 which is located on the east side of Lake 17. We're going to attempt to remove the silt during the vegetation clean-up however if the silt has travelled deep into the pipes, we might need to have MRI flush them out again. To try and prevent this from happening again next year we're going to remove some of the built-up silt behind the structure once the area dries out.



e. Drainage Swales / Dry Detention Ponds / Banks: The next mowing will occur during the week of December 2<sup>nd</sup>, 2019.

#### 6. Irrigation:

**a.** Pump Stations: Dead palm fronds need to be picked up and removed from inside Pump Station 5 (Lake 6). We'll report this to Estate.



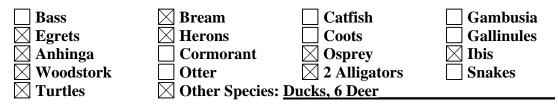
- **b.** The privacy screen around Pump Station PS-1 is starting to fade and should be replaced soon.
- c. Wells: No concerns observed with the wells this month.

#### 7. Clock Tower / Fountain:

- **a.** Water Quality: No concerns observed; water is clear.
- **b.** Geysers were adjusted last month so the water is only coming up about  $1\frac{1}{2}$  feet.
- c. The light timer was off by about 45 minutes and was adjusted to the correct time.
- d. No concerns observed with the holiday decorations.



- 8. Guardhouse: No new concerns observed this month.
- 9. Fish/Wildlife Observations:



- **10. Non CDD Issues Observed:** The County still hasn't put down the asphalt yet in front of the lift station on Cecina Street. When we spoke to the County last week, we were informed again that no contractors are interested in the job and that they are too busy to complete it.
- **11. Residential Complaints / Concerns / Work Order Requests:** Below is the list of ongoing complaints / concerns / work order requests for the past 3 months for FY 2020.

10/4/2019			Contacted West Coast Electrical and they went through the system and got everything back online.	None.		
10/15/2019	Admelinda	Had questions regarding CDD taxes.	Left resident a voicemail on 10/16/19.	None.		
10/17/2019	John Glasser	Asked if the CDD could trim the overgrown shrub at the corner of TDL & Irsina.	Requested Estate to prune the shrub on 10/17/19.	Estate informed us this is a homeowner responsibility. We informed the homeowner.		
10/20/2019	Resident	Concerned of the leaning light pole 67025812.	Reported to FPL on 10/22/19.	Monitor		
10/21/2019	Mark Novitski	Reported homeowner at 20879 TDL is putting in a swimming pool and the contractors have been pumping water into the storm drain in front of their home. Sediment might be entering the drain.	The drain was probed, and we couldn't see or feel any silt at the bottom of the basin.	Monitor the area during this construction.		
10/22/2019	Kelsey Phillips	Homeowner at 21028 BT Blvd. asked if encroaching vegetation from the preserve can be cut back. Also asked if dead trees can be cut down.	Inspected the area on 10/31/19 and observed no dead trees within the CDD property nor encroaching vegetation out of the preserve area.	None.		
11/6/2019	Rose Santafemia	Homeowner reported that the new aerator system for Lake 10 is making a humming noise again, same as last year.	Inspected the aerator cabinet and observed no unusual noises on 12/02/19.	None.		
11/20/2019Rose SantafemiaHomeowner is concerned that two dead trees in the preserve could damage their lanai. Asked to have the trees cut down. 13524 Troia		The trees were inspected on 11/26/19 and we found one of them a safety hazard to the lanai. We've asked Estate to cut it down.	None, issue resolved.			
11/22/2019	Richard Marini	Reported new banana tree growth along the edge of the preserve.	Trees observed on 11/26/19 and will be removed by our maintenance technician.	Work order issued.		
11/26/2019	Rose Santafemia	Homeowner reported that the light pole at 21641 BT Blvd. is leaning and asked if it can be straightened.	Request has been submitted to FPL.	Monitor		

#### 12. Completed events in November / December:

- **a.** Report all lake problems to Solitude. Task completed on 11/01/19.
- **b.** Report all aerator problems to Solitude. Task completed on 11/01/19.
- c. Report all fountain issues to Water Works Pools. None to report.
- d. Report all landscaping issues to Estate. None to report.
- e. Order two new batteries from Solar Illuminations for the original solar light. Task pending.

#### 13. Follow up & Upcoming events for December / January:

- **a.** Report all lake problems to Solitude. Task completed on 12/03/19.
- **b.** Report all aerator problems to Solitude. No new issues to report.
- c. Report all fountain issues to Water Works Pools. None to report.
- d. Report all landscaping issues to Estate.
- e. Order two new batteries from Solar Illuminations for the original solar light.

#### 14. Maintenance Technician Task List:

#### **Reported on 02/05/19:**

- **a.** Inspect and cut back all vegetation encroaching out of the preserves and into common ground or residential yards. Task completed 80% (remaining areas too wet). Work Order 1277.
- **b.** Move the debris along the preserve edge along Bella Terra Blvd. between Barletta Ln and Cleto Drive out of sight. Task pending (Area too wet). Work Order 1284.

#### **Reported on 06/05/19:**

- **a.** Remove the dead tree on the east end of Lake 10. Tree has been taped. Task pending. Work Order 1320.
- **b.** Remove the large willow tree on the east side of Lake 12. Task pending. Work Order 1320.
- **c.** Remove the Brazilian pepper trees along the west side of Lake 27. Task pending. Work Order 1320.
- **d.** Stand up the leaning tree on the west side of Lake 23. Task pending. Work Order 1320.

#### Reported on 8/01/19:

**a.** Remove the dead tree branches that have fallen over along the bank of Lake 27. Task pending. Work Order 1320.

#### **Reported on 10/03/19:**

- **a.** Remove the 2 melaleuca trees and old tree trunk from Lake 23. Added to Work Order 1320.
- **b.** Fill in the writing on the newly poured concrete curb at the 3<sup>rd</sup> round-a-bout with filler. Task pending. Work Order 1369.

- **a.** Fill in the small potholes forming on Velino Lane next to the Bella Terra Blvd. round-a-bout.
- **b.** Remove the Brazilian pepper tree and cut back the fallen pine tree behind 13586 Messino Court.
- **c.** Replace the missing fire hydrant roadway reflections on Bella Terra Blvd and Messino Court.
- **d.** Remove the dead tree on the east end of Lake 24. Remove the large palm fronds from Lake 9. Remove the 2 dead cypress trees on Lake 6.
- e. Remove the banana trees growing being the homes at 20397 & 20557 Torre Del Lago and 20564 Ardore Lane.
- **f.** Order 5 new stop signs and have the faded ones replaced at Larino Loop, Lesina Ct, Cleto Drive (South), Troia (North) & Barletta Lane (North).
- **g.** Fill in the two holes in the sidewalk on Bella Terra Blvd. just past Cleto Drive and before Pump Station 5.

HABITAT PROJECTS: UPDATED	DATE	APPROVED	VENDOR	PROJECT STATUS
12/02/19	Approved	COST		
2019 Concrete Pressure Cleaning	8/20/2019	\$20,000.00	Premier Pressure	Completed
			Cleaning	
2019 Concrete Pressure Cleaning -	8/20/2019		Premier Pressure	Completed
Water Usage			Cleaning	
Installation of 3 dwarf ixorias around	8/20/2019	\$3,325.00	Moore's	Completed
70 roadway signs along Bella Terra			Landscaping	
Blvd.				
Preserve Encroachment Cutbacks -	10/15/2019	\$9,307.14	Estate	In Progress
Section 1				
Preserve Encroachment Cutbacks -	10/15/2019	\$9,154.14	Estate	In Progress
Section 2				
Concrete gutter repair at 20499 TDL	10/15/2019	\$1,250.00	Tincher Concrete	Proposal Returned
Tow Away Sign Decorative Sign Post	10/29/2019	\$920.00	Lykins Signtek	Sign post in production
WCS EE1 Repair	11/19/2019	\$16,950.00	Conidaris Builders	In Progress
New Compressor Units for Lakes 5 & 15	11/19/2019	\$6,708.21	Solitude	Parts ordered

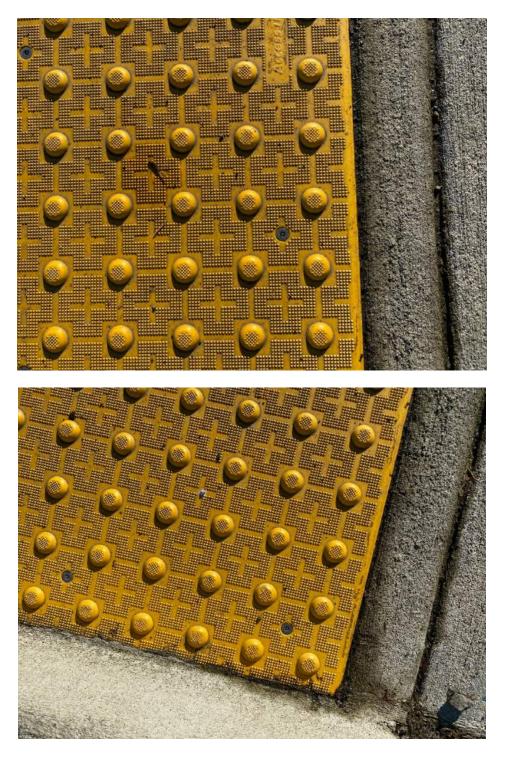
#### 15. CDD Project Updates - Fiscal Year 2020:

HABITAT CDD													
FY 2020 Project Tracking													
DATE APPROVED APPROVED FINAL PAID													
HABITAT PROJECTS: UPDATED 12/02/19	Approved	COST	Payed to Date	VENDOR	BY	ACCT TO BE CHARGED	DATE	INVOICES	PROJECT STATUS				
2019 Concrete Pressure Cleaning	8/20/2019	\$20,000.00	\$20,000.00	Premier Pressure Cleaning	Board	R&M Roads - 546139.0000	11/1/2019	3157	Completed				
2019 Concrete Pressure Cleaning - Water Usage	8/20/2019			Premier Pressure Cleaning	Board	R&M Roads - 546139.0000			Completed				
Installation of 3 dwarf ixorias around 70 roadway signs													
along Bella Terra Bvd.	8/20/2019	\$3,325.00	\$3,325.00	Moore's Landscaping	Board	R&M Grounds 546074.0000	10/10/2019	19185	Completed				
Preserve Encroachment Cutbacks - Section 1	10/15/2019	\$9,307.14		Estate	Board	R&M Preserves 546123.0000			In Progress				
Preserve Encroachment Cutbacks - Section 2	10/15/2019	\$9,154.14		Estate	Board	R&M Preserves 546123.0000			In Progress				
Concrete gutter repair at 20499 TDL	10/15/2019	\$1,250.00		Tincher Concrete	Board	R&M Drainage - 546019.0000			Proposal Returned				
Tow Away Sign Decorative Sign Post	10/29/2019	\$920.00		Lykins Signtek	Mark	R&M Signage - 546085.0000			Sign post in production				
WCS EE1 Repair	11/19/2019	\$16,950.00		Conidaris Builders	Board	Capital Improvements 564024.0000			In Progress				
New Compressor Units for Lakes 5 & 15	11/19/2019	\$6,708.21		Solitude	Board	Capital Improvements 564024.0000			Parts ordered				

HABITAT CDD												
FY 2020 Completed Maintenance Tasks - Updated 12/02/19												
	DATE		WORK	ACTUAL	APPROVED		DATE					
MAINTENANCE TASK:	ASSIGNED	TOTAL COST	ORDER #	HOURS	BY	ACCT TO BE CHARGED	COMPLETED	PROJECT STATUS				
Move the dead debris out of sight along the preserve												
edge along BT Blvd. between Barletta Ln and Cleto												
Drive.	2/6/2019		1284		CFS	R&M - Preserves 546123.0000		Pending - Area too wet				
Quarterly maintenance to the clock tower door.												
Replace 9v battery and sand down & repaint rusted												
door frame. Paint interior ladder.	2/13/2019	\$298.00	1286	8	CFS	R&M - Clock Tower 546142.0000	10/9/2019	Completed				
	2/13/2019	Ş298.00	1200	0	CIS	Ram - Clock Tower 540142.0000	10/3/2013	completed				
Paint all remaining faded street light poles a semi-						Contracts-Other Services		WO 1362, 1365, 1381 In				
glosss black along the Habitat CDD roadways.	2/23/2019	\$880.72	Multi	22	Board	534033.0000		Progress				
Remove the dead tree on Lake 10. Remove the large												
willow tree on Lake 12. Stand up the leaning tree on												
Lake 23. Remove Brazillian Pepper from Lake 27.	5/8/2019		1320		Board	R&M - Lake 546042-0000		Pending				
Inspect and cut back all vegetation encroaching out												
of the preserves and into common grounds or												
residental yards. Remaining 25%.	5/15/2019		1321		CFS	R&M - Preserves 546123.0000		Pending - Area too wet				
Pressure wash all of the concrete utility boxes /	5/15/2015		1521		CIS	Contracts-Other Services		Tending Area too wet				
structures along Bella Terra Blvd.	6/29/2019		1334			534033.0000		Pending				
	0/23/2013		1334			55+655.0000		i chung				
October 2019 - Spray weeds growing within the												
cracks and joints along the roadways, gutters, curbs												
and sidewalks. Spray around roadway sign posts						R&M-Roads						
(river rock area) along all roadways.	9/1/2019	\$653.50	1356	19.5	Board	546139.0000	10/8/2019	Completed				
Continue spraying utility boxes along roadways with						Contracts-Other Services		•				
Wet & Forget	10/1/2019		1366		Board	534033.0000		Pending				
Replace the batteries from the original SL-45 solar						Contracts-Other Services		<u> </u>				
street light.	10/7/2019		1369		CFS	534033.0000		Pending				
Repair the 32 damaged preserve markers and place												
them along the remainging area with wooden survey												
stakes along TDL	10/7/2019	\$203.50	1370	5.5	CFS	R&M - Preserves 546123.0000	11/8/2019	Completed				
December 2019 - Spray weeds growing within the												
cracks and joints along the roadways, gutters, curbs												
and sidewalks. Spray around roadway sign posts						R&M-Roads						
(river rock area) along all side roadways.	10/10/2019		1371		Board	546139.0000		Pending - December				
January - Quarterly maintenance to the clock tower												
door. Replace 9v battery and sand down & repaint												
rusted door frame. Paint interior ladder. Replace												
burnt out clock light bulbs.	10/10/2019		1372		Board	R&M - Clock Tower 546142.0000		Pending - January				

Move the No Outlet Sign on Serre Drive closer to the								
clock tower and purchase / install the new solar								
markers on Barletta Crosswalk	10/16/2019	\$1,242.18	1374	6	Board	R&M - Signage 546085.0000	11/1/2019	Completed
Semi-Annual Vegetation Maintenance to WCS's	12/1/2019	\$2,150.00	1385		Board	R&M Drainage - 546019.0000		Task Pending - Late December

	1		Habitat CI Concern / Complaint / As of 12/02/1	FY 2019 Log	
Reported Date:	Notified By:	Address	Issue	Action	Follow Up Action
			Fiscal Year 202	0	•
10/4/2019	Larry Roth	N/A		Contacted West Coast Electrical and they went throught the system and got everything back online.	None.
10/15/2019	Admelinda		Had questions regarding CDD taxes.	Left resident a voicemail on 10/16/19.	None.
10/17/2019	John Glasser	13401 Irsina Dr		Requested Estate to prune the shrub on 10/17/19.	Estate informed us this is a homeowner responsibility. We informed the homeowner.
10/20/2019	Resident	N/A	Concerned of the leaning light pole 67025812.	Reported to FPL on 10/22/19.	
10/21/2019	Mark Novitski	N/A	Reported homeowner at 20879 TDL is putting in a swimming pool and the contractors have been pumping water into the storm drain in front of their home. Sediment might be entering into the drain.	The drain was probed and we couldn't see or feel any silt at the bottom of the basin.	Monitor the area during this contruction.
10/22/2019	Kelsey Phillips	Clubhouse	5	Inspected the area on 10/31/19 and observed no dead trees within the CDD property nor encroaching vegetation out of the preserve area.	None.
11/6/2019	Rose Santafemia	Clubhouse	Homeowner reported that the new aerator system for Lake 10 is making a humming noise again, same as last year.	Inspected the aerator cabinet and observed no unusual noises or 12/02/19.	None.
11/20/2019	Rose Santafemia	Clubhouse	Homeowner is concerned that two dead trees in the preserve could damage their lanai. Asked to have the trees cut down. 13524 Troia	The trees were inspected on 11/26/19 and we found one of them a safety hazard to the lanai. We've asked Estate to cut it down.	None, issue resolved.
11/22/2019	Richard Marini	20557 TDL	Reported new banana tree growth along the edge of the preserve.	Trees observed on 11/26/19 and will be removed by our maintenance technician.	Work order issued.
11/26/2019	Rose Santafemia	Clubhouse	Homeonwer reported that the light pole at 21641 BT Blvd. is leaning and asked if it can be straightened.	Request has been submitted to FPL.	Monitor



Chris, I saw this out west where they installed anchors and screws to secure the rubber mats and could be easily replaced when worn or discolored.

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# G Suite vs Office 365: Which is Better for Your Business?

Marie Prokopets, Co-founder of FYI

G Suite and Office 365 solve a few problems for every business:

- Set up email for your company domain and easily manage email users.
- Get a suite of document tools for your entire company.
- Store your documents on the cloud.

Both G Suite and Office 365 are built around these core offerings. You get email management, a suite of document tools, and online storage. There's a few other bells and whistles but that's the vast majority of the value from both products.

While companies used to manage their email accounts on their own and purchase individual licenses for document tools, that era is quickly fading. All the major software companies including Microsoft and Adobe are doing a hard push into cloud software that's purchased via a monthly subscription. While it's still possible to set up your own email through a web host, you might as well make it a lot easier while also getting a suite of document tools for your company.

For any company with even a few employees, you'll need to get G suite or Office 365.

So which one's the best? Should we purchase G Suite or Office 365?

Below, we've broken down the winner down by specific categories and included our overall recommendation at the end.

Before we get into the feature-by-feature comparison, there is a simpler way that we recommend most companies make this decision. It's how we make this decision ourselves.

# The One Question I Ask to Choose Between G Suite and Office 365

Whenever I'm making the decision between G Suite and Office 365, I ask myself one simple question:

"Is G Suite or Office 365 the dominant tool in this industry?"

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I look around to customers, competitors, vendors, and employees. Then I eyeball whether G Suite or Office 365 is more popular.

Take my friend, she's a lawyer. She finished law school a few years ago and is millennial. She's super in comfortable with all the G Suite tools: Gmail, Google Docs, etc. She prefers that tool suite herself. But when f she joined a law firm, she discovered the entire legal industry is deeply entrenched with Office 365. Her life now runs out of Outlook and Microsoft Word. She told me that some of the firm Partners didn't even know how to open a Google Doc.

If I was working in that environment, would I ever consider G Suite? Absolutely not. It'll create way too much friction in the day-to-day. I'd be the first to advocate for Office 365 even though I personally prefer G Suite myself.

The last few years, I've worked in tech and startup environments. It's the exact opposite of the legal industry, nearly everyone I know uses G Suite heavily. If I sent a Microsoft Word doc to a few of the folks on my team, I'm not sure they'd know how to open it.

I base 95% of my decision of G Suite vs Office 365 on which of them is the more dominant choice in my industry. If a clear answer just popped into your head, my recommendation is to stop reading and go with that choice.

What if the industry uses both?

What if your company is already using both?

It's shockingly common, lots of teams get split between G Suite and Office 365 tools. This is why we built <u>FYI to search and organize all your documents</u> no matter what tools your team has been using.

## Price

Winner = Draw

G Suite used to win on pricing but has recently increased the price on their Basic and Business plans.

Here's the new G Suite pricing:

	G Suite Basic	G Suite Business	G Suite Enterprise
Monthly Price Per User	\$6	\$12	\$25
Company Email			
Product Suite	All products	All products	All products
Google Drive Storage	30 GB	Unlimited	Unlimited
Advanced Admin and Security Controls	30 GB	Unlimited	Unlimited

And here's the Office 365 pricing:

		Business Essentials	Business	Business Premiu
Monthly Pri User	ice Per	\$6	\$8.25	\$12.50
Company E	mail		×	
Product Su	ite	Cloud versions only	Desktop and Cloud	Desktop and Cloud
Onedrive Storage	torage	1TB	1TB	1TB
Sharepoint, Exchange, a Microsoft T	and		×	

For both product suites, the basic plan with some restrictions starts at \$6/user. For most folks, the Office 365 plan at \$8.25/user isn't a viable option because it doesn't include company email. We can ignore that plan. The "fully featured" tiers that have everything a business needs are \$12/user for G Suite and \$12.50/user for Office 365, almost no difference.

For pricing, it's a draw between G Suite and Office 365.

## **Overall User Satisfaction**

#### Winner = G Suite

We survey hundreds of users on which document tools they preferred by using an industry rating tool called Net Promoter Score (NPS). It's a rating of -100 to 100 that allows us to determine how happy people are with a given tool. We have more details on how the survey and NPS methodology works here.

G Suite received an NPS of 35.

Office 365 received an NPS of -28.

That's a huge difference in user preference. Users think G Suite is a good product. Office 365 leaves a lot to

be desired though, users we surveyed actively dislike it.

The clear winner on overall user satisfaction is G Suite.

## **Company Email**

Winner = G Suite

To be honest, there's very little difference between Gmail and Outlook these days. For all intents and purposes, they're the same product.

Stit comes down to personal preference.

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Since Gmail launched in 2004, most of my working career has been spent using Gmail, I'm much more comfortable with it than I am Outlook. Gmail is so ingrained in me at this point that I can't imagine ever switching to Outlook.

To this day, I can't get comfortable with a viewing plane in my inbox like the default Outlook. Yes, I know I can turn this off in Outlook. Yes, I know I can turn it on in Gmail. After using the default view in Gmail for so long, even the thought of a viewing plane gives me the shivers.

For me, I prefer Gmail. But lots of folks prefer Outlook instead and that's perfectly valid. There's no rational reason to choose one or the other, it's 100% personal taste.

This isn't just about Gmail vs Outlook, it's about the entire email package that you get in G Suite vs Outlook.

For email as a whole, I have to rule in favor of G Suite for one simple reason.

The middle tier of Office 365 does NOT include company email. It's strange, I have no idea why they've chosen to do this. The Office 365 plans at \$5/user and \$12.50/user both include company email but the plan at \$8.25/user does not.

Every plan on G Suite includes company email. So I have to give this one to G Suite.

## Storage

Office 365 wins because it offers 1 TB of storage on the lowest plan. No matter which version of Office 365 you choose, you'll get 1 TB of document storage.

Yes, G Suite offers unlimited storage but only on the Business and Enterprise versions. On G Suite Basic, you only get 30 GB of storage. This is laughably small. With G Suite, you'll need to plan on either upgrading to the Business plan for unlimited storage or to store all your documents elsewhere like on Dropbox. Either way, the inconvenience from the limited storage on G Suite places it behind Office 365 on storage.

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If you were only looking at the Business and Enterprise editions, the unlimited storage in G Suite does technically beat the 1 TB storage on Office 365. But for most businesses that have normal storage needs, they're effectively the same. Unless you're storing an abnormal amount of files or have become a rather large company, you won't notice the difference.

### Documents

Winner = G Suite

If products won based on the number of features they had, Microsoft Word would beat Google Docs easily. In some product types, like spreadsheets, advanced features really do add extra value for folks. For Word documents, the vast majority of us need usability more than advanced features.

Without a doubt, Google Docs of G Suite has much better usability than Microsoft Word. By having fewer advanced options in Google Docs, Google has been able to spend more time perfecting each element. And when you're working out of Google Docs all day long, those ting improvements make a huge difference.

## Slides

Winner = Office 365

I understand the hate towards Microsoft PowerPoint. The phrase "death by PowerPoint" exists for a reason.

But Google Slides never really hit the mark for me. It lacks a lot of features of PowerPoint without being any easier to use. Unlike Google Docs, many basic UI elements still feel slightly off like automatic alignment. Alignment snapping has become a standard in PowerPoint and Keynote for years but in Google Slides, the alignment is always slightly off. Many of the Google Slides features are like this. They exist but lack that final polish.

I'd rather build a deck out of PowerPoint than Google Slides any chance that I get.

## Spreadsheets

Winner = Office 365

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First, Google Sheets is pretty good. For a cloud-based spreadsheet that focuses on usability, Google Sheets is shockingly good.

And for most folks that are doing basic spreadsheet work, Google Sheets will be enough for them. It's what I use in my day-to-day.

However, the extra horsepower and advanced features of Excel are too valuable to ignore. I have a few friends that do serious spreadsheet work and Excel is the only legitimate option, they don't consider anything else.

## Collaboration

Winner = G Suite

G Suite really shines on collaboration. The sharing and collaboration features in G Suite aren't just slightly better than Office 365, they set an entirely new standard of what great document collaboration looks like.

Collaboration in Google document tools includes four main features.

**Simultaneous editing.** Since the beginning, being able to edit the same doc in real-time with multiple users separated Google Docs from every other document tool on the market. While it sounds minor, it completely

reshapes work behavior at a company. Work becomes more collaborative, brainstorming happens more frequently, and group editing becomes seamless.

**Document comments.** Being able to highlight a specific part of a document and leave a comment or question has completely changed the way I work. Instead of trying to summarize all my comments in a follow-up email or chasing down a colleague to go over everything, I can quickly leave all my comments in the document itself. Since I can tag any part of the document and leave a comment, my colleague has all the context they need to know what I'm referring to. Not to mention the ability to tag people in comments, assign tasks, and reply.

**Document sharing**. Whether you want to share a document with individuals, the entire company, allow them to edit or just view, and any combination of the above, the sharing in G Suite has you covered. Having in everything in the cloud by default also makes this a lot easier. Share the URL and you're good to go, no need **f** to pass files back and forth.

**Suggesting Edits (Track Changes)**. Track Changes has been in Microsoft Word for a long time. Instead of editing the document directly, changes are highlighted for someone else to accept or reject. Google Docs added the same feature and called it "suggesting." Google Docs got the UI for this feature perfect. There are no redline documents of death. Even a completely edited document can be reviewed and cleared within a few minutes.

Office 365 does have some of these same features but the execution is so poor that it can be frustrating to use them after getting used to the collaboration in G Suite.

No contest, this one goes to G Suite.

## Ease of Use

Winner = G Suite

When you're looking for the easiest and simplest set of tools to use, go with G Suite.

During all our research and surveys, users frequently told us how much easier G Suite is compared to other document tools on the market. Other than collaboration, it's the primary reason why G Suite has a much

higher NPS than Office 365.

Granted, the simplicity does come at a cost for G Suite. Users agree that it's not as powerful as Office 365, particularly on slides and spreadsheets. If you need raw power and advanced features, it's worth skipping the better usability in order to get your hands on Excel and PowerPoint.

In this case, it's a trade-off between simplicity and power. G Suite wins on simplicity, Office 365 wins on power.



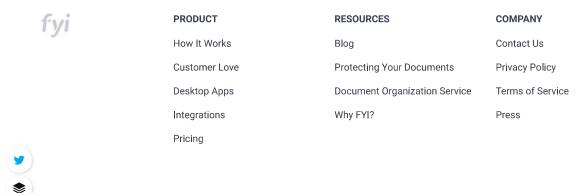
Based on the much higher NPS and the clear wins on collaboration and ease of use, we do recommend G Suite.

But like we stated at the beginning, chose the option that's most entrenched in your industry. If that's not a concern or both sets of tools are used equally, we recommend G Suite.

omment	Sort by Top
Add a comment	
Andy Jiang	
Andy Jiang but you know, in China, the greatwall blocks usage of all google service.	

What are you waiting for? Get started right now, FYI is ready to make your life more organized.

### G Add My Documents







Pricing

Enterprise

Security

G Suite

Overview

## Compare G Suite pricing plans. Try it free for 14 days.

G Suite pricing starts as low as \$6 per user per month for Basic, \$12 per user per month for Business, and \$25 per user per month for Enterprise.

		1
Pasia	MOST POPULAR	Entorprise
Basic	Business	
\$6	\$12	\$25
USD / user / month	USD / user / month	USD / user / month
GET STARTED	GET STARTED	GET STARTED
INCLUDED APPLICATIONS	INCLUDED APPLICATIONS	INCLUDED APPLICATIONS
Gmail Business email	Gmail Business email	Gmail Business email
Calendar Shared calendars	Calendar Shared calendars	Calendar Shared calendars
Drive 30GB cloud storage	Drive Unlimited cloud storage	Drive Unlimited cloud storage
Hangouts Chat Secure team messaging	Hangouts Chat Secure team messaging	Hangouts Chat Secure team messaging
Hangouts Meet Video and voice conferencing	Hangouts Meet Video and voice conferencing	Hangouts Meet Video and voice conferencing
Docs Word processing	Docs Word processing	Docs Word processing
Sheets Spreadsheets	Sheets Spreadsheets	Sheets Spreadsheets
Slides Presentation builder	Slides Presentation builder	Slides Presentation builder
Forms Professional surveys builder	Forms Professional surveys builder	Forms Professional surveys builder
Sites Website builder	Sites Website builder	Sites Website builder
Keep Shared notes	Keep Shared notes	Keep Shared notes
Currents Engage employees	Currents Engage employees	Currents Engage employees
	App Maker Create custom apps	App Maker Create custom apps
	Cloud Search Search across G Suite	Cloud Search Search across G Suite
SECURITY AND MANAGEMENT	SECURITY AND MANAGEMENT	SECURITY AND MANAGEMENT
24/7 support By phone, email and online	24/7 support By phone, email and online	24/7 support By phone, email and online
Mobile Management Remotely manage your mobile fleet	Mobile Management Remotely manage your mobile fleet	Mobile Management Remotely manage your mobile fleet
Admin Security and administration controls	Admin Security and administration controls	Admin Security and administration controls
	Archive and set retention policies for emails and chats	Archive and set retention policies for emails and chats
	Data regions for G Suite	Data regions for G Suite
	Vault Retain, archive and search data	Security center for G Suite
	eDiscovery for emails, chat, and files	Data loss prevention for Gmail
	Audit reports to track user activity	Data loss prevention for Drive
		Hosted S/MIME for Gmail
		Integrate Gmail with compliant third-party archiving tools
		Enterprise-grade access control with security key enforcement
		Gmail log analysis in BigQuery
		Vault Retain, archive and search data
		eDiscovery for emails, chat, and files
		Audit reports to track user activity
		Cloud Identity Premium Manage users, devices, and apps

COMPARE EDITIONS IN MORE DETAIL 🧇

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### Office 365 **Business**

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### Office apps included



Outlook Word

Exce

PowerPoint



Publisher (PC only)



Access (PC only)

### Services included



OneDrive

Special offer: 1 year free custom email domain.<sup>4</sup>

> Office 365 Business Premium

\$12.50

user/month (annual commitment)

#### Buy now

Best for businesses that need business email, Office apps, and other business services on PC, Mac, or mobile.

### Office apps included



Outlook Word





Publisher (PC only)



Access (PC only)

#### Services included



Exchange OneDrive



SharePoint Teams Office 365 **Business Essentials** 

\$5.00

user/month (annual commitment)

Buy now

Best for businesses that need business email and other business services on PC, Mac, or mobile. Desktop versions of Office apps not included.

### Office apps included

(Web and mobile versions only) <sup>3</sup>









SharePoint Teams

Included

Partially included

	Office 365 Business	Special offer: 1 year free custom email domain. <sup>4</sup> Offfice 365 Business Promium	Office 365 Business Essontials
Tools to build & + manage your business		~	
+ Support & deployment	~	~	~
+ Security & compliance	$\checkmark$	~	$\checkmark$
+ File storage & sharing	~	$\checkmark$	$\checkmark$
+ Email & calendaring		~	$\checkmark$
+ Teamwork & communication		~	$\checkmark$
Web & mobile + versions of Office apps	~	$\checkmark$	$\checkmark$
Desktop versions + of Office apps for PC & Mac	$\checkmark$	$\checkmark$	

Premium

Essentials

### HABITAT COMMUNITY DEVELOPMENT DISTRICT

**Financial Report** 

November 30, 2019

unaudited

Prepared by: Premier District Management

### Balance Sheet Habitat Community Development District November 30, 2019

	GENERAL FUND	SERIES 2015 DEBT SERVICE FUND	TOTAL
ASSETS			
Checking Account - Operating Due To/From 001/202 Due To/From 001/202 Investments - Money Market Account Investments-Prepayment Account Investments-Reserve Fund Prepaid Items Deposits	349,941.73 (139,545.73) 0.00 722,000.68 0.00 0.00 9,933.34 525.00	0.00 0.00 139,545.73 0.00 11,613.70 257,241.88 0.00 0.00	349,941.73 (139,545.73) 139,545.73 722,000.68 11,613.70 257,241.88 9,933.34 525.00
TOTAL ASSETS	942,855.02	408,401.31	1,351,256.33
LIABILITIES AND FUND BALANCES			
Accounts Payable	68.28	0.00	68.28
TOTAL LIABILITIES	68.28	0.00	68.28
FUND BALANCES			
Nonspendable Prepaid Items Deposits	9,933.34 525.00	0.00 0.00	9,933.34 525.00
Restricted Debt Service	0.00	408,401.31	408,401.31
Assigned Operating Reserves Reserves - Lake Embankments	183,575.00 174,840.00	0.00 0.00	183,575.00 174,840.00
Unassigned Unassigned	573,913.40	0.00	573,913.40
TOTAL FUND BALANCES	942,786.74	408,401.31	1,351,188.05
TOTAL LIABILITIES AND FUND BALANCES	942,855.02	408,401.31	1,351,256.33

Operating Fund

	ANNUAL BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$)	YTD ACTUAL % OF BUDGET	NOV 30,2019 ACTUAL
Revenues	10.000	4 007	0.500	007	(26)	1,116
001.361001.0000 Interest - Investments	10,000 500	1,667 83	2,593 916	927 833	(26) (183)	1,110
001.361006.0000 Interest - Tax Collector 001.363010.0000 Special Assmnts- Tax Collector	1,207,175	245,000	244,206	(794)	(20)	244,206
001.363090.0000 Special Assmitis- Tax Collector	(48,694)	(9,800)	(9,848)	(48)	(20)	(9,848)
001.369900.0000 Other Miscellaneous Revenues	0	Ó	1,026	1,026	0	1,026
Total Revenues	1,168,981	236,950	238,893	1,944	(20)	236,500
Expenses						
Administrative						
001.511001.0000 P/R-Board Of Supervisors	12,000	2,000	2,000	0	17	1,000
001.512004.0000 Payroll-Fees	600	100	190	(90)	32	95
001.521001.0000 Employment Taxes	918	153	165	(12)	18	83 0
001.531002.0000 Profserv-Arbitrage Rebate	600	100	0	100 167	0	0
001.531012.0000 Profserv-Dissemination Agent	1,000 30,000	167 5,000	2,135	2,865	7	2,135
001.531013.0000 Profserv-Engineering 001.531023.0000 Profserv-Legal Services	10,000	1,667	935	732	9	585
001.531023.0000 Profserv-Legal Services 001.531027.0000 Profserv-Mgmt Consulting Serv	76,744	12,791	12,604	186	16	6,395
001.531027.0000 Profserv-Property Appraiser	1,899	317	0	317	0	0
001.531038.0000 Profserv-Special Assessment	5,970	995	980	15	16	497
001.531045.0000 Profserv-Trustee Fees	3,500	583	0	583	0	0
001.532002.0000 Auditing Services	3,305	551	0	551	0	0
001.541006.0000 Postage And Freight	1,000	167	47	120	5	23
001.545002.0000 Insurance - General Liability	14,500	2,417	1,987	430	14	993
001.547001.0000 Printing And Binding	500	83	0	83	0 20	0 7
001.548002.0000 Legal Advertising	1,500	250 475	296 950	(46) (475)	20	950
001.549070.0000 Misc-Assessmnt Collection Cost	2,849	250	209	(475)	14	106
001.549915.0000 Misc-Web Hosting	1,500 100	17	209	17	0	0
001.551002.1001 Office Supplies 001.554007.0000 Annual District Filing Fee	175	29	175	(146)	100	175
Total Administrative	168,660	28,112	22,673	5,438	13	13,044
Annual Brown Menseement						
Conservation and Resource Management 001.534050.0000 Contracts-Landscape	50,000	8.333	4,494	3,839	9	2,274
001.534050.0000 Contracts-Landscape	32,000	5,333	16,000	(10,667)	50	0
001.546037.0000 R&M-Grounds	7,000	1,167	0	1,167	0	0
001.546123.0000 R&M-Preserves	15,000	2,500	204	2,297		204
Total Conservation and Resource Management	104,000	17,333	20,698	(3,364)	20	2,478
Operations & Maintenance						
001.531016.0000 Profserv-Field Management	33,714	5,619	5,547	72	16	2,814
001.531049.0000 Profserv-Compliance Service	5,000	833	1,275	(442)	26	425
001.534033.0000 Contracts-Other Services	10,300	1,717	1,711	6	17	276
001.546020.0000 R&M-Electrical	1,500	250	0	250	0	0
001.546056.0000 R&M-Mitigation	500	83	0	83 583	0	0
001.546070.0000 R&M-Plant Replacement	3,500	583	0	283	U	U

**Operating Fund** 

	ANNUAL BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$)	YTD ACTUAL % OF BUDGET	NOV 30,2019 ACTUAL
001.546074.0000 R&M-Grounds	4,500	750	3,604	(2,854)	80	279
001.549037.0000 Misc-Npdes Program	1,000	167	0	167	0	0
001.549069.0000 Misc-Hurricane	500	83	0	83	0	0
001.549900.0000 Misc-Contingency	20,270	3,378	0	3,378	0	0
Total Operations & Maintenance	80,784	13,463	12,137	1,326	15	3,794
Gatehouse					77.63	77.222
001.543033.0000 Utility - Refuse Removal (gatehouse)	0	0	11	(11)	0	11
Total Gatehouse	0	0	11	(11)	0	11
Irrigation Services						
001.534032.0000 Contracts-Pump Station	2,350	392	0	392	0	0
001.534073.0000 Contracts-Irrigation	20,400	3,400	3,400	0	17	1,700
001.543050.1002 Electricity - Irrigation(IS)	45,000	7,500	4,275	3,225	10	4,275
001.546052.0000 R&M-Irrigation Equipment	27,000	4,500	1,950	2,550	7	0
001.546114.0000 R&M-Irrigation Distribution	30,000	5,000	10,723	(5,723)		3,516
Total Irrigation Services	124,750	20,792	20,348	444	16	9,491
Lakes and Ponds			0.000	(72.0)	10	0.005
001.534084.1002 Contracts-Lakes	31,620	5,270	5,970	(700)	19	2,985 0
001.534129.0000 Contracts-Aerator Maint	8,630	1,438	0	1,438	0 7	1,193
001.543020.0000 Electricity - Aerators	16,300	2,717	1,193	1,523	1	416
001.543052.0000 Electricity - Wells	10,000	1,667	416	1,251	4	410
001.546003.0000 R&M-Aeration	15,000	2,500	0	2,500	0	0
001.546006.0000 R&M-Aquascaping	15,000	2,500	0	2,500 1,667	. 0	0
001.546042.0000 R&M-Lake	10,000	1,667		10,179	7	4,594
Total Lakes and Ponds	106,550	17,759	7,579	10,179	/	4,594
Capital Expenditures & Projects	2			(50.440)	0	00.000
001.564024.0000 Capital Outlay	0	0	56,418	(56,418)	0	29,000
001.564026.0000 Capital Outlay - Sidewalk Improvements	10,000	1,667	0	1,667	0	0
001.568093.0000 Reserve - Pump Station Replacement	40,000	6,667	0	6,667	0	0
001.568094.0000 Reserve - Roadways	200,000	33,333	0	33,333 14,167	0	0
001.568095.0000 Reserve - Emergency	85,000	14,167			17	29,000
Total Capital Expenditures & Projects	335,000	55,834	56,418	(584)	17	29,000
Road and Street Facilities					47	750
001.534023.0000 Contracts-Fountain	9,000	1,500	1,500	0	17	750
001.534051.0000 Contracts-Cul-de-sac Maint	22,000	3,667	6,825	(3,158)	31	0
001.543001.0000 Utility - Sewer & Water	1,000	167	595	(428)	60	62
001.543013.0000 Electricity - Streetlighting	80,000	13,333	6,771	6,562	8 5	6,771
001.543043.0000 Electricity - Clock Tower/Fountain	23,000	3,833	1,247 0	2,586 3,333	5	1,247 0
001.546019.0000 R&M-Drainage	20,000 10,000	3,333 1,667	465	1,202	5	0
001.546032.0000 R&M-Fountain	5.000	833	405	833	ŏ	õ
001.546084.0000 R&M-Sidewalks	3,000	500	1,242	(742)	41	1,242
001.546085.0000 R&M-Signage 001.546139.0000 R&M-Roads	20,000	3,333	21,854	(18,520)	109	20,000
001.546142.0000 R&M-Clock Tower	10,000	1,667	988	678	10	690
UTIOTO PERIODO FICINI-OIOUN TOWOT	10,000	1,007			1947 St. 14	

Operating Fund

	ANNUAL BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$)	YTD ACTUAL % OF BUDGET	NOV 30,2019 ACTUAL
Total Road and Street Facilities	203,000	33,833	41,487	(7,654)	20	30,762
Other Sources/Uses		·				
Total Expenses	1,122,744	187,126	181,351	5,774	16	93,174
Excess Revenue Over (Under) Expenditures	46,237	49,824	57,542	(3,830)	(124)	143,326

Debt Fund

	ANNUAL BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$)	YTD ACTUAL % OF BUDGET	NOV 30,2019 ACTUAL
Revenues 202.361001.0000 Interest - Investments 202.361006.0000 Interest - Tax Collector 202.363010.0000 Special Assmnts- Tax Collector 202.363090.0000 Special Assmnts- Discounts Total Revenues	2,500 0 542,594 (21,704) <b>523,390</b>	417 0 108,500 (4,340) <b>104,577</b>	957 414 109,767 (4,426) <b>106,712</b>	541 414 1,267 (86) <b>2,136</b>	(38) 0 (20) (20) (20)	454 0 109,767 (4,426) <b>105,795</b>
Expenses						
Debt Service 202.571001.0000 Principal Debt Retirement 202.572001.0000 Interest Expense Total Debt Service	305,000 212,634 <b>517,63</b> 4	50,833 35,439 <b>86,272</b>	0 102,729 <b>102,729</b>	50,833 (67,290) (16,457)	0 48 <b>20</b>	0 102,729 <b>102,729</b>
Other Sources/Uses				103		
Total Expenses	517,634	86,272	102,729	(16,457)	20	102,729
Excess Revenue Over (Under) Expenditures	5,756	18,305	3,983	18,593	(69)	3,066

Operating Fund - Trend Report														Year to
	October	November	December	January	February	March	April	May	June	July	August	September	Annual	Date
	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Actual
Revenues														
Interest - Investments	1,477	1,116	833	833	833	833	833	833	833	833	833	833	10,000	2,593
Interest - Tax Collector	916	0	42	42	42	42	42	42	42	42	42	42	500	916
Special Assmnts- Tax	0	244,206	810,000	43,000	31,000	21,000	31,000	12,000	14,175	0	0	0	1,207,175	244,206
Collector									241124620	1020	0250			
Special Assmnts- Discounts	0	(9,848)	(32,400)	(1,720)	(1,240)	(1,247)	(1,240)	(480)	(567)	0	0	0	(48,694)	(9,848)
Other Miscellaneous	0	1,026	0	0	0	0	0	0	0	0	0	0	0	1,026
Revenues	-													
Total Revenues	2,393	236,500	778,475	42,155	30,635	20,628	30,635	12,395	14,483	875	875	875	1,168,981	238,893
Expenses														
Administrative														
P/R-Board Of Supervisors	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000	2,000
Payroll-Fees	95	95	50	50	50	50	50	50	50	50	50	50	600	190
Employment Taxes	83	83	77	77	77	77	77	77	77	77	77	77	918	165
Profserv-Arbitrage Rebate	0	0	50	50	50	50	50	50	50 83	50 83	50 83	50 83	600 1,000	0
Profserv-Dissemination Agent	0	0	83	83	83 2,500	83	83	83 2,500	2,500	2,500	2,500	2,500	30,000	2,135
Profserv-Engineering	0 350	2,135 585	2,500 833	2,500 833	833	2,500 833	2,500 833	833	833	833	833	833	10,000	935
Profserv-Legal Services Profserv-Mgmt Consulting	6,209	6,395	6,395	6,395	6,395	6,395	6,395	6,395	6,395	6,395	6,395	6,395	76,744	12,604
Serv	0,200	0,000	0,000	0,000	0,000	0,000	0,000	0,000	0,000	0,000	0,000	-1		1. T. B. T.
Profserv-Property Appraiser	0	0	158	158	158	158	158	158	158	158	158	158	1,899	0
Profserv-Special Assessment	483	497	498	498	498	498	498	498	498	498	498	498	5,970	980
Profserv-Trustee Fees	0	0	292	292	292	292	292	292	292	292	292	292	3,500	0
Auditing Services	0	0	275	275	275	275	275	275	275	275	275	275	3,305	0
Postage And Freight	24	23	83	83	83	83	83	83	83	83	83	83	1,000	47
Insurance - General Liability	993	993	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208 42	1,208 42	14,500 500	1,987 0
Printing And Binding	0	0	42	42	42 125	42 125	42 · 125	42 125	42 125	42 125	125	125	1,500	296
Legal Advertising Misc-Assessmnt Collection	290 0	7 950	125 237	125 237	237	237	237	237	237	237	237	237	2,849	950
Cost	U	950	237	201	207	201	207	207	207			- 0.000 <b>- 0.0</b> .0	-,	
Misc-Web Hosting	103	106	125	125	125	125	125	125	125	125	125	125	1,500	209
Office Supplies	0	0	8	8	8	8	8	8	8	8	8	8	100	0
Annual District Filing Fee	0	175	15	15	15	15	15	15	15	15	15	15	175	175
Total Administrative	9,630	13,044	14,054	14,054	14,054	14,054	14,054	14,054	14,054	14,054	14,054	14,054	168,660	22,673
Conservation and Resource														
Management	0.004	0.074	4 4 6 7	4.407	4 107	4 107	4 167	4,167	4.167	4,167	4,167	4,167	50,000	4,494
Contracts-Landscape	2,221	2,274 0	4,167	4,167 2.667	4,167 2,667	4,167 2,667	4,167 2,667	2,667	2,667	2,667	2,667	2,667	32,000	16,000
Contracts-Preserve Maintenance	16,000	U	2,667	2,007	2,007	2,007	2,007	2,007	2,007	2,007	2,007	2,007	02,000	10,000
R&M-Grounds	0	0	583	583	583	583	583	583	583	583	583	583	7,000	0
R&M-Preserves	õ	204	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000	204
Total Conservation and	18,221	2,478	8,667	8,667	8,667	8,667	8,667	8,667	8,667	8,667	8,667	8,667	104,000	20,698
Resource Management	NE STREET, ST.	10167,039,044,055			1000		10	- 55c						
170														

Gatehouse

Operating Fund - Trend Repor	t													Year to
Utility - Refuse Removal (gatehouse)	October Actual 0	<u>November</u> <u>Actual</u> 11	December Budget 0	<u>January</u> <u>Budget</u> 0	February Budget 0	<u>March</u> <u>Budget</u> 0	<u>April</u> <u>Budget</u> 0	<u>May</u> Budget 0	<u>June</u> Budget 0	<u>July</u> Budget 0	<u>August</u> <u>Budget</u> 0	<u>September</u> <u>Budget</u> 0	<u>Annual</u> <u>Budget</u> 0	Date Actual 11
Total Gatehouse	0	11	0	0	0	0	0	0	0	0	0	0	0	11
<b>Operations &amp; Maintenance</b>														
Profserv-Field Management	2,732	2,814	2,810	2,810	2,810	2,810	2,810	2,810	2,810	2,810	2,810	2,810	33,714	5,547
Profserv-Compliance Service	850	425	417	417	417	417	417	417	417	417	417	417	5,000	1,275
Contracts-Other Services	1,435	276	858	858	858	858	858	858	858	858	858	858	10,300 1,500	1,711 0
R&M-Electrical	0	0	125	125 42	125 42	125 42	125 42	125 42	125 42	125 42	125 42	125 42	500	0
R&M-Mitigation R&M-Plant Replacement	0	0	42 292	292	292	292	292	292	292	292	292	292	3,500	õ
R&M-Grounds	3,325	279	375	375	375	375	375	375	375	375	375	375	4,500	3,604
Misc-Npdes Program	0	0	83	83	83	83	83	83	83	83	83	83	1,000	0
Misc-Hurricane	0	0	42	42	42	42	42	42	42	42	42	42	500	0
Misc-Contingency	0	0	1,689	1,689	1,689	1,689	1,689	1,689	1,689	1,689	1,689		20,270	0
Total Operations &	8,342	3,794	6,733	6,733	6,733	6,733	6,733	6,733	6,733	6,733	6,733	6,733	80,784	12,137
Maintenance														
Irrigation Services									222		1000			
Contracts-Pump Station	0	0	196	196	196	196	196	196	196	196	196	196	2,350	0 3,400
Contracts-Irrigation	1,700	1,700	1,700	1,700	1,700 3,750	1,700 3,750	1,700 3,750	1,700 3,750	1,700 3,750	1,700 3,750	1,700 3,750	1,700 3,750	20,400 45,000	4,275
Electricity - Irrigation(IS) R&M-Irrigation Equipment	0 1,950	4,275 0	3,750 2,250	3,750 2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	27,000	1,950
R&M-Irrigation Distribution	7,207	3,516	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000	10,723
Total Irrigation Services	10,857	9,491	10,396	10,396	10,396	10,396	10,396	10,396	10,396	10,396	10,396	10,396	124,750	20,348
Lakes and Ponds														
Contracts-Lakes	2,985	2,985	2,635	2,635	2,635	2,635	2,635	2,635	2,635	2,635	2,635	2,635	31,620	5,970
Contracts-Aerator Maint	0	0	719	719	719	719	719	719	719	719	719	719	8,630	0
Electricity - Aerators	0	1,193	1,358	1,358	1,358	1,358	1,358	1,358	1,358	1,358	1,358	1,358	16,300	1,193
Electricity - Wells	0	416	833	833	833	833	833	833	833 1,250	833 1,250	833 1,250	833 1,250	10,000 15,000	416 0
R&M-Aeration R&M-Aguascaping	0	0	1,250 1,250	1,250 1,250	1,250 1,250	1,250 1,250	1,250 1,250	1,250 1,250	1,250	1,250	1,250	1,250	15,000	ő
R&M-Lake	0	o	833	833	833	833	833	833	833	833	833	833	10,000	0
Total Lakes and Ponds	2,985	4,594	8,878	8,878	8,878	8,878	8,878	8,878	8,878	8,878	8,878	8,878	106,550	7,579
Capital Expenditures &	874 <b>7</b> 947677688	2 <b>8</b> 7325555	20 <b>7</b> 00/00/00	9993 <b>5</b> 977 1995 (		2.29 <b>7</b> 87 (31823)		0.00042606701	253617. SS					
Projects														
Capital Outlay	27,418	29,000	0	0	0	0	0	0	0	0	0	0	0	56,418
Capital Outlay - Sidewalk	0	0	833	833	833	833	833	833	833	833	833	833	10,000	0
Improvements							0.000	0.000	0.000	0.000	0.000	0.000	40,000	0
Reserve - Pump Station Replacement	0	0	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	40,000	0
Reserve - Roadways	0	0	16,667	16,667	16,667	16,667	16,667	16,667	16,667	16,667	16,667	16,667	200,000	0
Reserve - Emergency	0	0	7,083	7,083	7,083	7,083	7,083	7,083	7,083	7,083	7,083	7,083	85,000	0
Total Capital Expenditures & Projects	27,418	29,000	27,916	27,916	27,916	27,916	27,916	27,916	27,916	27,916	27,916	27,916	335,000	56,418
<b>Road and Street Facilities</b>														r.
Contracts-Fountain	750	750	750	750	750	750	750	750	750	750	750	750	9,000	1,500 49

Operating Fund - Trend Report

Operating Fund - Trend Repo	rt													Year to
	October	November	December	January	February	March	<u>April</u>	May	June	July	August	September	Annual	Date
	<u>Actual</u>	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Actual
Contracts-Cul-de-sac Maint	6,825	0	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	22,000	6,825
Utility - Sewer & Water	533	62	83	83	83	83	83	83	83	83	83	83	1,000	595
Electricity - Streetlighting	0	6,771	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	80,000	6,771
Electricity - Clock	0	1,247	1,917	1,917	1,917	1,917	1,917	1,917	1,917	1,917	1,917	1,917	23,000	1,247
Tower/Fountain												1 0 0 7		0
R&M-Drainage	0	0	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	20,000	0
R&M-Fountain	465	0	833	833	833	833	833	833	833	833	833	833	10,000	465
R&M-Sidewalks	0	0	417	417	417	417	417	417	417	417	417	417	5,000	0
R&M-Signage	0	1,242	250	250	250	250	250	250	250	250	250	250	3,000	1,242
R&M-Roads	1,854	20,000	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	20,000	21,854
R&M-Clock Tower	298	690	833	833	833	833	833	833	833	833	833	833	10,000	988
Total Road and Street	10,725	30,762	16,917	16,917	16,917	16,917	16,917	16,917	16,917	16,917	16,917	16,917	203,000	41,487
Facilities	90.00 <b>.0</b> 000000													
Debt Service														
Other Sources/Uses														
Total Expenses	88,178	93,174	93,561	93,561	93,561	93,561	93,561	93,561	93,561	93,561	93,561	93,561	1,122,744	181,351
Excess Revenue Over (Under) Expenditures	(85,785)	143,326	684,914	(51,406)	(62,926)	(72,933)	(62,926)	(81,166)	(79,078)	(92,686)	(92,686)	(92,686)	46,237	57,542

Debt Fund - Trend Report

	October Actual	November Actual	December Budget	<u>January</u> <u>Budget</u>	February Budget	<u>March</u> Budget	<u>April</u> Budget	<u>May</u> Budget	<u>June</u> Budget	<u>July</u> Budget	<u>August</u> Budget	September Budget	<u>Annual</u> Budget	Year to Date Actual
<u>Revenues</u> Interest - Investments Interest - Tax Collector Special Assmnts- Tax Collector Special Assmnts- Discounts Total Revenues	503 414 0 0 917	454 0 109,767 (4,426) 1 <b>05,795</b>	208 0 369,000 (14,760) <b>354,448</b>	208 0 19,000 (760) <b>18,448</b>	208 0 13,500 (540) <b>13,168</b>	208 0 10,500 (420) <b>10,288</b>	208 0 11,500 (460) <b>11,248</b>	208 0 5,200 (208) <b>5,200</b>	208 0 5,394 (216) <b>5,386</b>	208 0 0 0 208	208 0 0 208	208 0 0 208	2,500 0 542,594 (21,704) <b>523,390</b>	957 414 109,767 (4,426) <b>106,712</b>
Expenses														
<u>Debt Service</u> Principal Debt Retirement Interest Expense Total Debt Service	0 0 0	0 102,729 1 <b>02,729</b>	25,417 17,720 <b>43,137</b>	25,417 17,720 <b>43,137</b>	25,417 17,720 43,137	25,417 17,720 <b>43,137</b>	25,417 17,720 43,137	25,417 17,720 43,137	25,417 17,720 43,137	25,417 17,720 <b>43,137</b>	25,417 <u>17,720</u> <b>43,137</b>	25,417 17,720 43,137	305,000 212,634 <b>517,634</b>	0 <u>102,729</u> <b>102,729</b>
Other Sources/Uses												<u> </u>		
Total Expenses	0	102,729	43,137	43,137	43,137	43,137	43,137	43,137	43,137	43,137	43,137	43,137	517,634	102,729
Excess Revenue Over (Under) Expenditures	917	3,066	311,311	(24,689)	(29,969)	(32,849)	(31,889)	(37,937)	(37,751)	(42,929)	(42,929)	(42,929)	5,756	3,983

### HABITAT COMMUNITY DEVELOPMENT DISTRICT

## Non-Ad Valorem Special Assessments

(Lee County Tax Collector - Monthly Collection Distributions)

Fiscal Year Ending September 30, 2020

GROSS ASSESSME	INTS LEVIED				\$ <b>1,207,175</b> 68.99%	\$ <b>542,594</b> <i>31.01%</i>
					ALLOCATIO	N (gross amt)
Distribution	Gross Amount Received	Discount/ (Penalties)	Collection Cost	Net Amount Received	General Fund	Debt Fund
October					-	-
November	47,997.89	(2,037.56)	-	45,960.33	33,113.74	14,884.15
November	305,975.62	(12,236.80)	(1,376.78)	292,362.04	211,092.58	94,883.04
December	-	-	-		-	-
January	-	-	-	177	-	-
February	-		-	-	-	
March	-	-	-	-	-	-
April	-	20 1771	-		15	-
May	-	-	-	-	-	-
June	-	-	-	ш. С	-	52
July	-	-	-	-		
August	-		-	-		-
September	-	-	-	23	-	-
TOTAL	353,973.51	(14,274.36)	(1,376.78)	338,322.37	244,206.32	109,767.19
BALANCE REMAII					\$ 962,969	\$ 432,827

TOTAL ASSESSMENTS \$ 1,749,769	PERCENT COLLECTED	20.23%
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### HABITAT COMMUNITY DEVELOPMENT DISTRICT

### Cash and Investment Report

November 30, 2019

ccount Name	Bank	Yield	Balance
GENERAL FUND			
Checking Account - Operating	Valley National Bank	0.00%	363,263
Money Market Account	Valley National Bank	2.11%	722,001
		Subtotal	1,085,264
DEBT SERVICE FUND			
Series 2015 - Prepayment Fund 0003	US Bank	0.00%	11,614
Series 2015 - Reserve Fund 0005	US Bank	1.43%	257,242
Series 2015 - Revenue Fund 0001	US Bank	1.43%	
		Subtotal	268,856
		Total	\$ 1,354,119

### Habitat Community Development District Reconciliation - Valley National 9735 OP

Closing Balance	from Previous Statement	10/31/2019	63,025.34
2	Deposits and Other Additions Totaling		338,322.35
31	Checks and Other Withdrawls Totaling		108,084.84
1	Adjustments Totaling		70,000.00
0	Voids Totaling		0.00
	Service Charge		0.00
	Interest Earned		0.00
Closing Balance	ofor this Statement	11/29/2019	363,262.85
	Difference		0.00
Cash Balance fr	om General Ledger	11/29/2019	349,941.73
	Open Activity from Bank Register		(12,423.32)
	Adjustment for Service Charges and Interest		0.00
General Ledger	Reconciliation to Statement	•	362,365.05

Date	Reference	Deposit Description		Amount
11/15/2019	DEP	FY 2020 Assessment Distribution 01 Run	n 02	45,960.33
11/29/2019	DEP	FY 2020 Assessment Distribution 02 Run 02		292,362.02
			Total Deposits:	338,322.35
Date	Check	То	Check Description	Amount
10/17/2019	0001782	Community Field Services, Inc.	Work Order 1286- Quarterly Maintenance Clock Tower Door Lock, Sand and Repaint Door Frame, Cut Back Vegetation, Work Order 1356 - Weed Spraying, Work Order	1,556.22
10/24/2019	0001788	Bella Terra Villas II HOA, Inc.	Easement Reimbursement for Third Quarter 2019	325.00
10/24/2019	0001789	Single Family Homeowners Association Of Bella Terra	Easement Reimbursement for Third Quarter 2019	4,550.00
10/24/2019	0001790	Townhomes I at Bella Terra, Inc.	Easement Reimbursement for Third Quarter 2019	650.00
10/24/2019	0001791	Villas I at Bella Terra Association, Inc.	Easement Reimbursement for Third Quarter 2019	975.00
10/24/2019	0001792	Villas III at Bella Terra Association, Inc.	Easement Reimbursement for Third Quarter 2019	325.00
10/25/2019	0001794	Cardno	Monthly Water Use Permit Compliance	425.00
10/25/2019	0001795	FedEx	Shipping	23.54
10/25/2019	0001796	Irrigation Specialists, Inc.	Repair Leak	1,949.98
10/30/2019	0001798	Irrigation Specialists, Inc.	Repair Mainline Break	6,812.00
11/01/2019	EFT	ADP	Payroll Processing Fees	95.00
11/06/2019	EFT	Lee County Utilities	Water Service - 09/16/19 - 10/15/19	297.39
11/13/2019	EFT	FPL	Electric 09/26/2019 - 10/28/2019	415.6
11/13/2019	EFT	FPL	Electric 09/26/2019 - 10/28/2019	6,771.39
11/13/2019	EFT	FPL	Electric 09/26/2019 - 10/28/2019	4,274.70
11/13/2019	EFT	FPL	Electric 09/26/2019 - 10/28/2019	1,193.2
11/13/2019	EFT	FPL	Electric 09/26/2019 - 10/28/2019	1,246.8
11/15/2019	0001799	Cardno	Monthly Water Use Permit Compliance	425.00
11/15/2019	0001800	Community Field Services, Inc.	Invoices 1229, 1237	1,721.68
11/15/2019	0001801	Estate Landscaping & Lawn Management	ntNovember Maintenance	450.00
11/15/2019		Irrigation Specialists, Inc.	Invoices 10241, 10242, 10283	5,216.00
11/15/2019	0001803	Lee County Tax Collector	2019 Annual Waste Collection Fee - Parcel 29-46-E2-010A4.0000 (Guardhouse)	11.20
11/15/2019	0001804	Premier Pressure Cleaning	3 Year Contract (2019, 2020, 2021) Pressure Clean Gutters, Curbs & Sidewalks	20,000.00
11/15/2019	0001805	Solitude Lake Management	Lake & Pond Management Services - NOV 2019	2,985.0
11/15/2019	0001806	Water Works Pools, Inc.	Invoices 37418, 37605	29,750.0

Run: 12/06/2019 @ 8:45 AM		ity Development District Valley National 9735 OP	Page: 2
11/15/2019 0001807	West Coast Electrical & Lighting Se	ervices Repair Lamps, Receptacles and Covers	690.45
11/20/2019 0001808	Hole Montes	Engineering Services	2,135.00
11/20/2019 0001809	Premier District Management	District Management & Field Services - NOV 2019	11,636.99
11/22/2019 EFT	ADP	BOS Meeting Payroll - For Period Ending 11/30/19	923.50
11/22/2019 EFT	ADP	BOS Meeting Payroll Taxes - For Period Ending 11/30/19	159.00

Run: 12/06/2019 @ 8:45 AM

## Habitat Community Development District Reconciliation - Valley National 9735 OP

Date	Check	То	Check Description	Amount
/ 11/29/2019	EFT	ADP	Payroll Processing Fees	95.00
			Total Checks:	108,084.84
Date	Reference	Adjustment Description		Amount
11/14/2019	TXFR	Transfer from MM 9395 to OP 97	735 account	70,000.00
			Total Adjustments:	70,000.00

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### Run: 12/06/2019 at 8:30 AM Habitat Community Development District Check Register from 11/01/2019 to 11/30/2019 Valley National 9735 OP

Check	Date	Vendor / Description	Check / Payment
EFT	11/01/2019	[ADP] ADP (Payroll Processing Fees)	95.00
EFT	11/06/2019	[LEE COUNTY UTILITIES - WATER] Lee County Utilities (Water Service - 09/16/19 - 10/15/19)	297.39
EFT	11/13/2019	[FPL] FPL ( Electric 09/26/2019 - 10/28/2019)	415.62
EFT	11/13/2019	[FPL] FPL ( Electric 09/26/2019 - 10/28/2019)	6,771.39
EFT	11/13/2019	[FPL] FPL ( Electric 09/26/2019 - 10/28/2019)	4,274.70
EFT	11/13/2019	[FPL] FPL ( Electric 09/26/2019 - 10/28/2019)	1,193.25
EFT	11/13/2019	[FPL] FPL (Electric 09/26/2019 - 10/28/2019)	1,246.85
0001799	11/15/2019	[CARDNO] Cardno (Monthly Water Use Permit Compliance)	425.00
0001800	11/15/2019	[COMMUNITY FIELD] Community Field Services, Inc. (Invoices 1229, 1237)	1,721.68
0001801	11/15/2019	[ESTATE] Estate Landscaping & Lawn Management (November Maintenance)	450.00
0001802	11/15/2019	[IRRIGATION SPECIALISTS] Irrigation Specialists, Inc. (Invoices 10241, 10242, 10283)	5,216.00
0001803	11/15/2019	[LEE COUNTY TAX] Lee County Tax Collector (2019 Annual Waste Collection Fee - Parcel 29-46-E2-010A4.0000 (Guardhouse))	11.28
0001804	11/15/2019	[PREMIER PRESSURE] Premier Pressure Cleaning (3 Year Contract (2019, 2020, 2021) Pressure Clean Gutters, Curbs & Sidewalks)	20,000.00
0001805	11/15/2019	[SOLITUDE] Solitude Lake Management ( Lake & Pond Management Services - NOV 2019)	2,985.00
0001806	11/15/2019	[WATER WORKS] Water Works Pools, Inc. (Invoices 37418, 37605)	29,750.00
0001807	11/15/2019	[WEST COAST] West Coast Electrical & Lighting Services (Repair Lamps, Receptacles and Covers)	690.45
0001808	11/20/2019	[HOLE MONTES] Hole Montes (Engineering Services)	2,135.00
0001809	11/20/2019	[PREMIER DISTRICT] Premier District Management (District Management & Field Services - NOV 2019)	11,636.99
EFT	11/22/2019	[ADP] ADP (BOS Meeting Payroll - For Period Ending 11/30/19)	923.50
EFT	11/22/2019	[ADP] ADP (BOS Meeting Payroll Taxes - For Period Ending 11/30/19)	159.00
0001810	11/27/2019	[COLEMAN] Coleman, Yovanovich & Koester, P. A. (General Legal Services)	585.00
0001811	11/27/2019	[FEDEX] FedEx (Shipping)	23.44
0001812	11/27/2019	[FLORIDA DEO] Florida Department of Economic Opportunity (Special District Fee)	175.00
0001813	11/27/2019	[WEST COAST] West Coast Electrical & Lighting Services (Repaired and Replaced Bollard Lights)	278.90
EFT	11/29/2019	[ADP] ADP (Payroll Processing Fees)	95.00
		Total Checks:	91,555.44

## Habitat Community Development District Reconciliation - Valley National 9395 MM

Closing Balance	e from Previo	us Statement	10/31/2019	790,884.45
0	Deposits a	nd Other Additions Totaling		0.00
0	Checks an	d Other Withdrawls Totaling		0.00
1	Adjustmen	ts Totaling		-70,000.00
0	Voids Tota	ling		0.00
	Service Ch	narge		0.00
	Interest Ea	arned	11/29/2019	1,116.23
Closing Balance	Closing Balance for this Statement		722,000.68	
	Difference			0.00
Cash Balance f	Cash Balance from General Ledger		722,000.68	
	Open Activ	vity from Bank Register		0.00
	Adjustmer	t for Service Charges and Interest		0.00
General Ledger	r Reconciliati	on to Statement		722,000.68
Date Re	eference	Adjustment Description		Amount
11/14/2019 TX	(FR			-70,000.00
11/29/2019		Interest Earned		1,116.23
		Total /	Adjustments:	-68,883.77

## Habitat Community Development District Reconciliation - US Bank 0000 - Interest

Closing Balance	from Previo	us Statement	10/31/2019	0.00
0	Deposits a	nd Other Additions Totaling		0.00
0	Checks an	d Other Withdrawls Totaling		0.00
2	Adjustmen	ts Totaling		0.00
0	Voids Tota	ling		0.00
	Service Ch	narge		0.00
	Interest Ea	rned		0.00
Closing Balance	losing Balance for this Statement 11/		11/30/2019	0.00
	Difference			0.00
Cash Balance f	Cash Balance from General Ledger		0.0	
	Open Activ	vity from Bank Register		0.00
	Adjustmer	t for Service Charges and Interest		0.00
General Ledger	Reconciliati	on to Statement		0.00
Date Re	ference	Adjustment Description		Amount
11/01/2019 TX	FR	Transfer from Revenue 0001 to Interest 0000 account		102,729.38
/11/02/2019 AD	J	Series 2015 Bonds - November 2019 Interest Payment		-102,729.38
		Total Ad	justments:	0.00

## Habitat Community Development District Reconciliation - US Bank 0001 - Revenue

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Closing Balance		ous Statement Ind Other Additions Totaling	10/31/2019	113,799.17 0.00
0	Checks ar	d Other Withdrawls Totaling		0.00
3	Adjustmer	its Totaling		-113,928.93
0	Voids Tota	aling		0.00
	Service Cl	narge		0.00
	Interest Ea	arned	11/01/2019	129.76
Closing Balance	Closing Balance for this Statement			
	Difference			0.00
Cash Balance f	Cash Balance from General Ledger			
	Open Acti	vity from Bank Register		0.00
	Adjustmer	t for Service Charges and Interest		0.00
General Ledger	r Reconciliati	on to Statement	•	0.00
Date Re	eference	Adjustment Description		Amount
11/01/2019		Interest Earned		129.76
/11/01/2019 TX	KFR			-102,729.38
11/01/2019 TX	(FR	Transfer from 0005 to 0001		324.15
11/07/2019 TX	(FR			-11,523.70
		Total Ac	ljustments:	-113,799.17

## Habitat Community Development District Reconciliation - US Bank 0003 - Prepayment

Closing Balance	from Previo	us Statement	10/31/2019	0.00
0	Deposits a	nd Other Additions Totaling		0.00
0	Checks an	d Other Withdrawls Totaling		0.00
2	Adjustmen	ts Totaling		11,613.70
0 Voids Tota		aling		0.00
	Service Ch	arge		0.00
	Interest Ea	rned		0.00
Closing Balance	losing Balance for this Statement			11,613.70
	Difference.			0.00
Cash Balance from General Ledger			11,613.70	
	Open Activ	vity from Bank Register		0.00
	Adjustmen	t for Service Charges and Interest		0.00
General Ledger	Reconciliation	on to Statement		11,613.70
Date Re	ference	Adjustment Description		Amount
11/01/2019 TX	FR	Transfer from 0005 to 0001		90.00
/11/07/2019 TX	FR	Transfer from 0001 to 0003		11,523.70
		Total	Adjustments:	11,613.70

### Habitat Community Development District Reconciliation - US Bank 0005 - Reserve

Closing Balance from Previous Statement				257,331.88
0	Deposits and Other Additions Totaling			0.00
0	Checks and Other Withdrawls Totaling			0.00
2	2 Adjustments Totaling			-414.15
0	Voids Totaling			0.00
	Service Ch	arge		0.00
Interest Earned			11/01/2019	324.15
Closing Balance for this Statement				257,241.88
	Difference.			0.00
Cash Balance from General Ledger				257,241.88
				0.00
Adjustment for Service Charges and Interest				0.00
General Ledger Reconciliation to Statement				257,241.88
Date Re	ference	Adjustment Description		Amount
11/01/2019		Interest Earned		324.15
11/01/2019 TX	FR			-324.15
11/01/2019 TX	FR			-90.00
		Total Ac	djustments:	-90.00